

Two new Forms have been added to the Attunga website which offer members and their guests the convenience of paying for accommodation and other items such as Annual Subscriptions by **Visa** or **MasterCard** via the Commonwealth Bank <u>CommWeb</u> Secure payments Gateway.

#### **Payments Form**

The new <u>Payments Form</u> can be found on the main menu of the website. It is designed to allow users to input the amount to be paid such as member's annual subscriptions or an amount that cannot be paid via the <u>Book & Pay Form</u> mentioned below.

After completing the form, entering the Captcha anti-spam text and pressing the "Submit & Pay by Credit Card" icon there will be a short delay while you are re-directed to the Commonwealth Bank's CommWeb payment gateway where you will be presented with a screen offering a choice of Visa or MasterCard - see example below:

# Commonwealth Bank



Your details will be sent to and processed by The Commonwealth Bank of Australia and will not be disclosed to the merchant

Merchant name: ATTUNGA SKI LODGE LIMITED

## Card selection

Pay securely using SSL+ by clicking on the card logo below





TO AVOID BEING CHARGED INCORRECTLY DO NOT CLOSE THE BROWSER WINDOW OR USE THE BACK BUTTON UNTIL YOU RETURN BACK TO MERCHANT'S WEBSITE.

CommWeb Terms and Conditions of use

After selecting your preferred Card for payment you will be presented with a screen which has the total that you wish to pay (from the completed Attunga form) together with fields for your card number, expiry date and the 3 digit security number from the back of your card. See example below:

### Commonwealth Bank



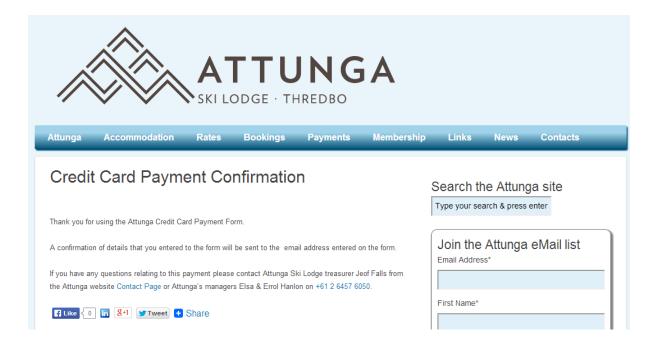
Your details will be sent to and processed by The Commonwealth Bank of Australia and will not be disclosed to the merchant

I hereby authorise the debit to my MasterCard Account in favour of ATTUNGA SKI LODGE LIMITED

> TO AVOID BEING CHARGED INCORRECTLY DO NOT CLOSE THE BROWSER WINDOW OR USE THE BACK BUTTON UNTIL YOU RETURN BACK TO MERCHANT'S WEBSITE.

> > CommWeb Terms and Conditions of use

After entering your card details and pressing the "Pay" icon you will be transferred back to the Attunga site Thankyou page with a successful transaction - see example below.



If, for any reason, your payment is unsuccessful you will receive a message from the CommWeb page and you will not be returned to the Attunga thankyou page above.

### **Book & Pay Form**

The <u>Book & Pay Form</u> can be found on the Bookings drop down menu. The form can be used for member's priority bookings but it **should not be** used after 31<sup>st</sup> March *until room availability has* been confirmed with managers Elsa & Errol by phone on +61 2 6457 6050 or by email on Managers@AttungaSkiLodge.com.au.

After entering the dates of your stay and the names of guests the rates fields will be automatically populated based on the dates of your stay, the membership tick box and, where appropriate, the date of birth of children under 16 years of age.

In the case of specials such as the proposed Catered June Long Weekend it will be necessary to use the older <u>Booking Request Form</u> and the abovementioned <u>Payments</u> form for Visa or MasterCard payments.